

**MINUTES OF A PUBLIC MEETING (“MEETING”) OF THE  
BOARD OF DIRECTORS (THE “BOARD”) OF THE  
PROVINCIAL HEALTH SERVICES AUTHORITY (“PHSA”)  
HELD ON THURSDAY, JUNE 22, 2023  
AT 9:00 AM**

<b>Directors:</b>	Tim Manning, Chair Bill Chan Dianne Doyle Piotr Majkowski Richard Short	Dr. Ken Bassett Gary Caroline Joanne Gislason Gloria Ann Morgan	Donisa Bernardo Julia Dillabough Sandra Martin Harris Gary Pooni
<b>Regrets:</b>	Donisa Bernardo	Sandra Martin Harris	Richard Short
<b>Guests:</b>	Knowledge Keeper Shane Pointe		
<b>Management:</b>	Dr. David Byres Joe Gallagher Scott MacNair Zulie Sachedina Susan Wannamaker	Laurie Dawkins Sue Good Shannon Malovec Dr. Jat Sandhu Leanne Heppell	Lexie Flatt Michael Lord Dr. Maureen O'Donnell Dr. Sean Virani Annie Leung (recorder)
<b>HAMAC Chair:</b>	Dr. Eric Webber		
<b>Regrets:</b>	Kendra McPherson Dr. Maureen O'Donnell	Natasha Prodan-Bhalla	Donna Nordmann

**1.0 CALL TO ORDER**

Mr. Tim Manning, Board Chair, called the Meeting to order at 9:00 am. It was established that a quorum of the Board was present. Ms. Annie Leung was appointed recording secretary of the Meeting.

**2.0 LAND ACKNOWLEDGEMENT**

The Chair provided the land acknowledgement.

**3.0 INDIGENOUS WELCOME**

Knowledge Keeper Shane Pointe commenced the meeting with an Indigenous Welcome.

**4.0 CHAIR ADDRESS TO THE PUBLIC**

The Chair provided an address to the public.

Mr. Manning commenced his remarks by discussing the formal gifting of the six Coast Salish teachings to PHSA. He noted this month is Indigenous history month and yesterday was Indigenous People's Day. June is also Pride month.

The three (3) newest members of the board were introduced.

**5.0 QUESTIONS FROM THE PUBLIC**

Mr. Manning acknowledged there were no questions from the public.

**6.0 AGENDA APPROVAL AND CONFLICT OF INTEREST**

6.1 The Chair requested the Directors to approve the June 22, 2023 agenda.

6.2 The Chair requested the Directors to declare any conflict with the agenda items. No declarations came forward.

***Upon motion, duly seconded,*** the meeting agenda was approved as circulated.

## 7.0 APPROVAL OF APRIL 20, 2023 PUBLIC BOARD OF DIRECTOR MEETING MINUTES

*Upon motion, duly seconded*, the following resolution was passed:

**BE IT RESOLVED THAT** the minutes of the Public Board meeting held on April 20, 2023 be approved.

## 8.0 PRESENTATION:

### **BCEHS Strategy for Responding to Low Acuity Calls:**

Leanne Heppell gave an overview presentation on BCEHS's strategy for responding to Low Acuity Calls. There has been a rise in call volumes; however, not all calls need 911 responses. Approximately 40% is low acuity volume. The modernized approach was reviewed.

## 9.0 COMMITTEE REPORTS

### 9.1 Cultural Safety & Humility Committee

Mr. Tim Manning, representing Ms. Sandra Martin Harris, in her capacity as Chair of the Cultural Safety & Humility Committee advised of the deliberations of the committee and as a result of such deliberations there is one (1) item for approval and five (5) items for information:

#### **Matters for Board Information**

##### i) **Letter of Understanding between Métis Nation BC and PHSA**

Dr. Byres explained the purpose of the Letter of Understanding and that it defines the standard of care being provided. Over the past year, work has been done to integrate MNBC with PHSA processes and partner with them moving forward.

MNBC Board has approved this letter. Once PHSA Board approves, arrangements will be made for a formal signing.

The committee approved the Letter of Understanding.

*Upon motion, duly seconded*, the following resolution was passed:

**BE IT RESOLVED THAT** the Cultural Safety and Humility Committee recommends to the PHSA Board that the proposed Letter of Understanding between Métis Nation BC and PHSA be approved.

#### **Matters for Board Information**

##### i) **PHSA Board's Action Plan – Progress Update**

Mr. Lowe shared that progress is a bit behind but they continue to move forward. This plan was developed 1 year ago and as they have been working through, found that some of the timelines and actions were taking longer to achieve than expected.

The goal is to have this completed by the Fall of 2023 but is aware that this may need to carry over to the new year.

##### ii) **Office of the Auditor General Audit on Corrections – Progress Update**

Ms. Wannamaker reported that the progress plan is in place and the focus continues to be on four (4) recommendations:

- Complete Guidelines
- Use reports to ensure Indigenous clients receive screening, assessments, care

planning, services and discharge planning in line with operational requirements

- Timeline for scheduling and electronic measurement tools has been delayed from Jun 30 to Jul 25
- Ensure staff document a rationale when they cannot meet operational requirements
- Ensure supervisors review and sign-off on client files

Other important work that is being done is to inform and ensure target action plans; education of leadership and staff; Indigenous specific leadership roles. There is an Executive Director of Indigenous Health role that is currently with comp & class.

The audit showed what needed to be addressed but now the work belongs to PHSA to ensure that culturally safe care is being provided to the Indigenous people that we service.

An update will be provided in September that will also reflect the action plan to educate the BCMHSUS staff and the relationship with the Kwikwetlem First Nation.

iii) **Regional Health Authority Cultural Safety Plans and PHSA Involvement**

Mr. Gallagher shared that an invitation has been sent to all Health Authority Indigenous VP's to nominate individuals to work in a collaborative space.

Work is still being done to create a plan on how each group will be able to share their cultural safety plans.

iv) **Gifting of Teachings Event and Protocols**

Mr. Gallagher reported that on June 21<sup>st</sup>, there will be an Indigenous Teachings ceremony.

Mr. Gallagher shared the plan for the ceremony that will include a proper open; witnesses; a gift to Knowledge Keeper Sulksun.

v) **Advocacy for Indigenous Patients and role of Indigenous Patient Navigators**

Mr. Anderson and Ms. Hastings reported that PHSA currently has 18 Indigenous Patient Navigators (IPNs) located in BC Children's and Women's Hospital; BC Cancer; BCEHS and BC Mental Health & Substance Use Services.

The IPN works closely with patients and families to transition between health and home and to ensure that they feel culturally safe but some struggle because they at times lack the resources required to help people and also experience racism themselves.

A Community of Practice (CoP) has been created to ensure safety; provide support and tools needed; track and highlight the work they are doing.

**9.2 Quality and Safety**

Mr. Tim Manning, in his capacity as Chair of the Quality & Safety Committee advised of the deliberations of the committee. As a result of such deliberations there is one (1) item for approval and no (0) item for information:

**Matter for Board Approval**

i) **Medical Staff Appointments**

The Committee received the Medical Staff privileging reports from the Local Medical Advisory Committees ("LMACs") at BC Cancer, C&W, BCMHSUS and the Health Authority Medical Advisory Committee ("HAMAC").

**The Quality and Safety Committee** recommends to the PHSA Board of Directors the approval of the Medical Staff Privileging Reports, namely the:

- i. BC Cancer Medical Staff Privileging Reports; and
- ii. BC Centre for Disease Control Privileging Reports; and
- iii. BC Children’s Hospital and Sunny Hill Child Health Centre and BC Women’s Hospital & Health Centre Medical Staff Privileging Reports; and
- iv. BC Mental Health and Substance Use Services Privileging Reports

### **9.3 People and Governance Committee**

Ms. Joanna Gislason, in her capacity as Chair of the People and Governance Committee advised of the deliberations of the committee and as a result of such deliberations there are eight (8) items for approval and no (0) items for information.

#### **Matters for Board Approval**

##### **ii) Policy Updates**

The Committee reviewed the following Board Governance Policies as presented in the meeting materials:

- Fostering a Culture of Respect Policy
- Board Code of Conduct and Conflict of Interest Policy
- Board Meeting Guidelines
- Board Chair Terms of Reference
- Board of Directors Terms of Reference
- Director Terms of Reference
- Officers of the Board Terms of Reference
- People & Governance Committee Terms of Reference

***Upon motion, duly seconded,*** the following resolution was passed:

***BE IT RESOLVED THAT*** the People & Governance Committee recommends to the PHSA Board to accept the review of the following Board Governance Policies, in the form presented to the meeting.

### **9.4 Research and Academic Development Committee**

Dr. Ken Bassett, in his capacity as Chair, Research and Academic Development Committee, advised of the deliberations of the committee and as a result of such deliberations there is two (2) items for approval and one (1) item for information:

#### **Matters for Board Approval**

##### **i) Research and Academic Development Committee Terms of Reference**

The Research and Academic Development Committee is responsible for approving two policies as part of its terms of reference: the Research Misconduct Policy and the Research Conflict of Interest Policy. Currently, our terms of reference stipulate that we review these policies every two years and they are due for review in 2024.

However, the Board has decided it should review any policies for which it is responsible on an annual basis.

***Upon motion, duly seconded,*** the following resolution was brought forward and approved:

**BE IT RESOLVED THAT** the Research and Academic Development Committee recommends the PHSA Board approve its revised terms of reference requiring annual review of Board-approved policies.

**ii) Research Conflict of Interest Policy**

Further to the motion just passed, the Research Conflict of Interest Policy was scheduled for review by our committee at the June 2024 meeting. Staff has already initiated a fulsome review of the policy and its implementation to support that review. In the spirit of supporting the motion just passed, the Research and Academic Development Committee reviewed its current Research Conflict of Interest Policy at its June meeting. At this time, we are not recommending any revisions; however, we do anticipate we may have some changes when we review the policy again next June following the fulsome review currently under way.

**Upon motion, duly seconded,** the following resolution was brought forward and approved:

**BE IT RESOLVED THAT** the Research and Academic Development Committee has reviewed the PHSA Research Conflict of Interest Policy and at this time recommends no changes

**Matter for Board Information**

**iii) Canada's Immuno-Engineering and Biomanufacturing Hub**

The Research and Academic Development Committee received an excellent presentation on Canada's Immuno-Engineering and Biomanufacturing Hub led by the University of British Columbia. Dr. Robert McMaster, Vice Dean Research at the UBC Faculty of Medicine, and Dr. Michelle Wong, Senior Director Research at UBC's Faculty of Medicine, attended to provide the presentation.

The UBC-led Hub is one of five national research Hubs established through a federal government competition. Its vision is to make Canada a global epicentre for developing next-generation immune-based therapeutics that can be rapidly produced domestically, using the latest innovations in biomanufacturing, in response to future pandemics and other health threats.

Funding for the Hubs is flowing in two phases. UBC has received \$2 million to establish the Hub in phase 1. In the second stage of funding, launching this spring, UBC is coordinating the submission of research and infrastructure project applications towards a share of \$570 million in federal funding.

PHSA is a key partner in the establishment of the Hub and we look forward to collaborating with UBC on the Phase 2 submissions.

**9.5 Audit Committee**

Mr. Tim Manning, in his capacity as Chair of the Audit Committee advised of the deliberations of the committee and as a result of such deliberations there are no (0) items for approval and no (0) items for information.

**9.6 Finance Committee**

Mr. Bill Chan, in his capacity as Chair of the Finance Committee advised of the deliberations of the committee and as a result of such deliberations there is no (0) items for approval and no (0) items for information.

**10.0 NEXT MEETING**

The next PHSA Board of Director's meeting is scheduled for Thursday, September 21, 2023. Will have open board meeting to the public.

**11.0 ADJOURNMENT**

Meeting was adjourned at 10:04 AM.