

**Board Briefs** summarizes the board meetings of the Provincial Health Services Authority. It is shared via the PHSA websites to keep stakeholders informed about the activities of PHSA.

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## **Summary of February 18, 2016 Board Meeting**

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The Provincial Health Services Authority board has six scheduled open meetings per year. As a health authority with a province-wide mandate, PHSA is committed to holding open board meetings outside the Lower Mainland. The February 18, 2016 meeting was held in Vancouver.

### **Question & Answer / Public Presentation Period**

As part of its commitment to public accessibility, the board of the Provincial Health Services Authority provides opportunities for the public to schedule presentations and to ask questions of the board prior to the beginning of every open board meeting.

No questions were received prior to the meeting.

### **Presentations (available on request)**

#### Observations on the Patient Experience – Hilary Horlock

Ms. Horlock outlined the complexities in navigating the BC Cancer Agency and applauded the excellent care received by the clinicians and nurses. She shared her views on improvements that could be made to personalize and simplify the process. The Board thanked Ms. Horlock for sharing her experience.

Trauma Services BC – Dr. David Evans, Medical Director & Catherine Jones, Executive Director were welcomed to the meeting to present on BC Trauma Services.

The value to a planned approach (organized trauma system) to trauma was discussed. The trauma system was reviewed as follows: right patient, right place at the right time, involving all stakeholders. Discussion occurred around the need for a formalized governance structure noting that BC Trauma Services has a dotted line reporting relationship with BCEHS and the Provincial Acute Centres. Reviewing trauma from a systems perspective and difficulties in data sets being measured by mortality rather than “good patient outcome” were discussed.

### **Committee reports**

The **Quality & Access Committee** reported on three key initiatives:

- More clinical programs are using the Patient Safety Learning System’s “Patients View” - a mobile web based tool that offers patients and family a method of identifying safety concerns. This tool is currently used by BCCH. BC Cancer Agency and BC Women’s are considering implementing the system and BC Mental Health & Substance Use Services is investigating use of a paper-based system.

- The hand hygiene campaign continues and was noted to be very successful throughout PHSA.
- Results of the Provincial Outpatient Cancer Care Patient Experience Survey revealed excellent feedback in most areas. Areas of improvement focused on emotional support noting these statistics are comparable to those across the country. Recommendations from patients were in areas that are in existence today being Cancer Check Canada, Cancer Connection telephone based program, and support groups and information on how to access these groups.

The **Governance & Human Resources Committee** has carried out its annual review of Board Governance Guidelines and Policies. Four policies were reviewed:

- Fostering a Culture of Respect and Standards of Conduct were reviewed with recommended changes that were approved by the Board members.
- Theft, Fraud, Corruption & Non-Compliant Activities and the President & CEO Evaluation Policy were reviewed with no changes made.

The Board now has a checklist to assist members in using the Ethics framework. This document was created in order to be in compliance with Accreditation Canada as well as providing evidence of robust decision making. Management requested that the Board use the checklist at the next meeting and advise of any changes that may be beneficial.

The **Finance Committee** indicated that the Financial Summary for the period ending December 31, 2015 shows a strong financial position, with a balanced budget forecast for year-end. The Committee asked that new capital funds be approved, bringing the 2015-16 total to \$104.5M.

The **Audit Committee** informed Board members that Price Waterhouse Coopers (PWC) provided an interim audit update regarding the 2016 year end audit interim visit as well as an update on the internal control observations and recommendations from the 2015 audit. PWC did not identify any new control recommendations as a result of their work performed to date for the March 31, 2016 financial statement audit.

The Audit Committee Terms of Reference requires the Internal Audit Charter be reviewed at least every three years, with the last review and approval occurring in October 2013. Internal Audit performed a recent Charter review and determined that the 2013 Charter required updates to reflect both mandatory and recommended guidance issued by the Institute of Internal Auditors. The Board members approved the revised Internal Audit Charter for the PHSA.

The **Research Committee** discussed the Research Conflict of Interest annual audit report. To the Committee's knowledge, PHSA is the only BC health authority that has a policy and declaration process aimed at managing potential conflicts in the research area. PHSA continues to achieve a strong declaration compliance rate of 98% which compares very favourably with comparable processes at universities. The Committee is pleased with PHSA's progress and appreciates the support and engagement of its research community in building the desired culture.

**Next Meeting** of the board in public is scheduled for April 21, 2016 in Vancouver.