



SUMMARY

Transgender/Trans* Health Steering Committee

Date/Time: Tuesday December 16, 8:30-11:30am

Location: PHSA Corporate – 700-1380 Burrard St. Room A

Participants: Vanessa Barron, Connie Coniglio, Dr. Soma Ganesan, Fin Gareau, Lorraine Grieves, Dr. David Hall, Gwen Haworth, Steve Kabanuk, Dr. Gail Knudson, Arden Krystal, Michele Lane, Anne McNabb, Dr. Daniel Metzger, Julia O'Dwyer, Janice Penner, Raven Salander, Chrys Tei, Natasha Wolfe

Regrets: Laura Case, Evan Taylor, Kyle Shaughnessy

	ITEM	ACTIONS
1.0	<p>Welcome & Introductions</p> <p>Meeting Objectives:</p> <ul style="list-style-type: none"> - Discuss purpose and function of the Steering Committee: Review document to be developed and presented to the Ministry of Health with a Business Case for March 31, 2015 - Agree on approach and next steps <p>Ground Rules:</p> <ul style="list-style-type: none"> - Raise issues and concerns about language or communication (i.e. gender affirmation/confirmation surgery) - active listening - assume best intent and over-communicate to build a high trust environment - open process - decision making through collaborative process and consensus (everyone agrees to support the recommendations going forward) 	
2.0	<p>Background</p> <ul style="list-style-type: none"> - MSP changes – as an interim step to minimize delays in the process and wait times, MSP approval/review is no longer required. 	<ul style="list-style-type: none"> - Michele will send the weblink for reference to Vanessa to disseminate
3.0	<p>Building Collaboration – Impromptu Networking</p>	
4.0	<p>Draft Terms of Reference</p> <ul style="list-style-type: none"> - Discussed up to scope section - Still in development – finalize at next meeting and modify scope as needed as we begin to understand the work more fully - Recommendation to include Dr. Townsend on this committee 	<ul style="list-style-type: none"> - Vanessa will revise and send to group for feedback before next meeting. - Chrys to send Vanessa points she has gathered from

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		community representatives. - Add glossary of terms from THiP, the Standards of Care from WPATH and the Canadian Psychiatric Association
5.0	Organizational structure and scope of work <ul style="list-style-type: none"> - In three months, this group will not be able to tackle all aspects of the health system and areas for improvement. The final review document will make some initial short-term recommendations as defined by this committee and preface that this work should be phased; with recommendations on how to continue to work on medium and longer term areas of improvement. - Need to better understand current state before determining working groups. Presentations/overviews to be provided at the next meeting 	<ul style="list-style-type: none"> - Dr. Knudson to present her overview of services - Lorraine/Anne to provide a summary of services and gaps identified from VCH work - Michele to present Ministry of Health data and current processes
6.0	Next Steps and Actions Reviewed <ul style="list-style-type: none"> - Twice monthly meetings with some time reserved for working groups to convene - Poll the group to save a couple of full-day sessions at the end of March 	