## EMPLOYED STUDENT NURSE APPLICATION CHECKLIST

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Completed</th>
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<tbody>
<tr>
<td>Complete <strong>ESN Application</strong> in full for preferred program/specialty area</td>
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<tr>
<td>Clinical Reference Form to be completed by:</td>
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<tr>
<td>• Pediatric Clinical Instructor for Pediatrics (BC Children’s)</td>
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<tr>
<td>• Clinical Instructor for Mental Health (BCCH – Child &amp; Adolescent Mental Health)</td>
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<td>• Perinatal Clinical Instructor for Perinatal (BC Women’s)</td>
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<tr>
<td>• Medical / Surgical Clinical Instructor for Oncology placement (BC Cancer)</td>
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<td>Alternatively, you may send a copy of your clinical evaluation from your placement.</td>
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<td>Supporting Documents</td>
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<tr>
<td>Resume, including all clinical placements</td>
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<td>Cover letter</td>
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<tr>
<td>Please include a copy of your clinical evaluation form from your placement.</td>
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<tr>
<td>If you have not completed your clinical placement, please indicate expected completion date in your email to us. Once your clinical placement is complete, please send your evaluation form to <a href="mailto:esn@phsa.ca">esn@phsa.ca</a>.</td>
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<td>Please include a copy of your unofficial transcript.</td>
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<td>Email all documents in ONE email to <a href="mailto:esn@phsa.ca">esn@phsa.ca</a> by the deadline of November 30, 2019 at midnight with the subject line: “ESN 2020 – (Last Name, First Name – Program).”</td>
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