

**Provincial Health Services Authority  
Terms of Reference for the Governance & HR Committee**

**ACTIVITY PLANNER  
THE GOVERNANCE AND HUMAN RESOURCES COMMITTEE**

Activity	Date											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
A. Board Manual										X		
B. Board Evaluation										X		
C. Review Vacancies, Board Profile and Director Criteria										X		
D. Communicate Criteria & potential candidates to the Government								X				
E. Director Orientation and Development Plan								X				
F. CEO evaluation process						X						
G. CEO compensation				X								
H. Compensation philosophy & guidelines		X										
I. Review management resources with CEO										X		
J. Review management organization structure with CEO										X		
K. Review Human Resource policies												X
L. Human Resource Indicators						X						
M. Code of Conduct & Conflict of Interest Guidelines				X								
N. Bylaw Review				X								
O. Symposium/Education Session										X		