

Category: CORPORATE GOVERNANCE POLICY	
Title: PHSA Board of Directors Research and Academic Development Committee – Terms of Reference	Reference Number: AB370
Approved by: PHSA Board of Directors	Last Approved: June 22, 2023 Last Reviewed: June 22, 2023

## **I. PURPOSE**

PHSA has a mandate to conduct world-class research, and deliver excellence in education and training as a provincial health authority and an academic health sciences organization to support and underpin its ability to both develop evidence informed provincial clinical policy and to deliver high quality provincial clinical services.

The purpose of the Research and Academic Development Committee is to support the research and education mandate of the PHSA and its programs; to fulfill its oversight responsibilities regarding this mandate; and to report to the Board.

## **II. COMPOSITION AND OPERATIONS**

1. The Research and Academic Development Committee shall be composed of no fewer than three directors. At least one member of the Quality and Access Committee shall be appointed as a member of the Research and Academic Development Committee.
2. The Research and Academic Development Committee shall operate in a manner that is consistent with the PHSA Board of Directors Committee Guidelines.
3. At least one Committee member shall be familiar with research operations.
4. The Committee will meet at least once each year or more frequently as deemed necessary by the committee. Generally, meetings will be scheduled each year in advance.
5. Staff support will be available to the Committee.

### **III. DUTIES AND RESPONSIBILITIES**

1. Provide governance oversight for PHSA's mandate to conduct world-class research and deliver excellence in education and training as a provincial health authority and an academic health sciences organization.
2. Report to and inform the PHSA Board on governance issues and initiatives relevant to PHSA's academic health science mandate, including those related to the following themes of strategic priority:
  - Support/enabling activities that help create an environment for future research and academic development success, with considerations related to culture and ethnicity including for First Nations, Inuit and Metis peoples.
  - Major research and academic development successes and accomplishments
  - Translation and implementation of research to inform clinical policy and improve patient and population outcomes and impacts
  - Research and academic development addressing priority provincial populations
  - Interdisciplinary research
  - Environmental scans and trends that enable forward-looking insights into the future of research and academic development.
3. Review key governance level indicators for PHSA's academic health science mandate on an annual basis, including:
  - a. PHSA research metrics
  - b. PHSA research conflict of interest audit
  - c. PHSA student education metrics.
4. Provide strategic direction for PHSA's academic health science mandate through input into and validation of:
  - (a) PHSA strategic plan(s) for research
  - (b) PHSA strategic plan(s)/service plan.
5. Review Terms of Reference annually.
6. Review Research Conflict of Interest Policy annually.
7. Review Research Misconduct Policy annually.

#### **IV. RESEARCH and ACADEMIC DEVELOPMENT COMMITTEE TIMETABLE**

The timetable on the following page outlines the Research and Academic Development Committee's schedule of activities:

Policy Created on: June 28, 2007

Revision Dates:

- April 23, 2009
- June 23, 2010
- October 18, 2012
- October 22, 2013
- April 22, 2015
- April 20, 2016
- April 27, 2017
- June 27, 2018
- June 27, 2019
- April 29, 2021
- April 28, 2022
- April 20, 2023
- June 22, 2023

## Research and Academic Development Committee – Activity Calendar

ACTIVITY	DATE				
	February	April	June	September	November
<b>III Duties &amp; Responsibilities</b>					
1. Provide governance oversight for PHSA's mandate to conduct world-class research and deliver excellence in education and training as a provincial health authority and an academic health sciences organization.	X	X	X	X	X
2. Report to and inform the PHSA Board on governance issues and initiatives relevant to PHSA's academic health science mandate, including those related to the following themes of strategic priority: <ul style="list-style-type: none"> <li>• Support/enabling activities that help create an environment for future research and academic development success, with considerations related to culture and ethnicity including for First Nations, Inuit and Metis peoples.</li> <li>• Major research and academic development successes and accomplishments</li> <li>• Translation and implementation of research to inform clinical policy and improve patient and population outcomes and impacts</li> <li>• Research and academic development addressing priority provincial populations</li> <li>• Interdisciplinary research</li> <li>• Environmental scans and trends that enable forward-looking insights into the future of research and academic development.</li> </ul>	X	X	X	X	X
3. Review key governance level indicators for PHSA's academic health science mandate on an annual basis, including: <ul style="list-style-type: none"> <li>a. PHSA research metrics</li> <li>b. PHSA research conflict of interest audit</li> <li>c. PHSA student education metrics</li> </ul>	X				X X
4. Provide strategic direction for PHSA academic health science mandate through input into and validation of: <ul style="list-style-type: none"> <li>a. PHSA strategic plan(s) for research</li> <li>b. PHSA Strategic plan(s)/service plan</li> </ul>			X	X	
5. Review Terms of Reference annually.		X			
6. Review Research Conflict of Interest Policy annually.			X		
7. Review Research Misconduct Policy annually.				X	