

**MINUTES OF A PUBLIC MEETING (“MEETING”) OF THE
BOARD OF DIRECTORS (THE “BOARD”) OF THE
PROVINCIAL HEALTH SERVICES AUTHORITY (“PHSA”)
HELD ON THURSDAY, FEBRUARY 24, 2021
AT 9:00 AM**

Directors:	Tim Manning, Chair Suki Gill Gary Pooni	Dr. Ken Bassett Sandra Martin Harris Sharon Stromdahl	Donisa Bernardo Dr. Kerry Jang David Turchen
Guests:	Elder Gary Oleman John Lavery, Executive Director, Health Emergency Management British Columbia		
Management:	Dr. David Byres Joe Gallagher Scott MacNair Dr. Maureen O'Donnell Zulie Sachedina Carolina Cerna (recorder)	Laurie Dawkins Dr. Reka Gustafson Kendra McPherson Dr. Natasha Prodan-Bhalla Susan Wannamaker	Lexie Flatt Michael Lord Dr. Patrick O'Connor Ron Quirk Donna Wilson

1.0 CALL TO ORDER

Mr. Tim Manning, Board Chair, called the Meeting to order at 9:00 a.m. It was established that a quorum of the Board was present. Ms. Carolina Cerna was appointed recording secretary of the Meeting.

2.0 LAND ACKNOWLEDGEMENT

The Chair provided the land acknowledgement and welcomed Elder Gary Oleman to provide the Indigenous Welcome for the meeting.

3.0 INDIGENOUS WELCOME

Elder Gerry has been involved as a change agent for First Nations communities and agencies since 1976. His experiences include providing counselling for individuals, families, and groups, and providing leadership politically and administratively to his community and Nation. Elder Gerry provided a warm indigenous welcome to all of those in attendance, whether in person, joining by webcast or by teleconference.

4.0 CHAIR ADDRESS TO THE PUBLIC

The Chair provided an address to the public and stated reminded that public that March 11, 2022 marks the two year anniversary of the World Health Organization declaring COVID-19 to be a global pandemic. This event and the experiences that followed will be forever marked by the outstanding collaboration and contributions of staff and medical staff serving across all programs and services, in every corner of the province.

Mr. Manning expressed that, as we extend our appreciation for the support provided during the pandemic, we need to remain mindful of all that lies ahead. PHSA, together with the Ministry of Health and all of BC's regional health authorities, are reflecting on all the lessons learned and are looking for opportunities to apply these learnings going forward

Lastly, Mr. Manning expressed his gratitude to Mr. Ron Quirk, EVP Digital Information Services & Innovation who is retiring at the end of March, 2022 and for Dr. Patrick O'Connor, Interim Vice-President Medical Affairs who returns to retirement after at the end of March 2022.

5.0 QUESTIONS FROM THE PUBLIC

There were no questions received from the Public.

6.0 DECLARATIONS OF CONFLICTS OF INTEREST

The Chair requested the Directors to declare any conflict with the agenda items. No declarations came forward.

7.0 APPROVAL OF FEBRUARY 24, 2022 MEETING AGENDA

Upon motion, duly seconded, the meeting agenda was approved as circulated.

8.0 APPROVAL OF NOVEMBER 24 PUBLIC BOARD OF DIRECTOR MEETING MINUTES

Upon Motion, duly seconded, the following resolution was passed:

BE IT RESOLVED THAT the minutes of the Public Board meeting held on November 24, 2021 be approved.

9.0 PRESENTATION: HEMBC UPDATE

HEMBC provides emergency management leadership and support to the BC Health System, including all regional health authorities, PHSA and the Ministry of Health. Over the course of the pandemic, HEMBC supported the activation and operation of 74 emergency operation centres and a wide range of pandemic specific initiatives. Most recently, HEMBC staff supported health authorities across the province with the response to the atmospheric river which led to significant flooding and transportation disruption across a large portion of the province. With health care facilities isolated in communities like Hope, patients unable to get to critical health care appointments, such as dialysis, and supply chain disruptions, HEMBC activated response structures to support the health system in managing the consequences of this event.

Highlights of the presentation include:

- **Pandemic Response Support:** Supporting response structures in health authorities at a regional and sub-regional levels; EOCs and coordination of structures.
- **Support to community outbreaks/clusters:** Including leadership for rural and remote strategies
- **Supporting vaccine roll out in HAs:** Built and pre-positioned four deployable alternate care sites and supported set up and demobilization at the Vancouver Convention Centre.
- **Wildfire Response 2021:** EOC operational for 61 days this summer and 5 sub-regional EOCs in IH. Included evacuation and repatriation of over 1000 long term care, assisted living, acute and ICU patients within IH to the lower mainland. Planning for rebuild of the community health centre in Lytton, Liaison to Emergency Management BC, BC Wildfire Service, local governments and First Nations with redeployed staff from across the province to support IH.
- **HEMBC's Disaster Psychosocial Services:** Program was continuously deployed in some capacity for 64 days, supporting evacuees in Kamloops, Merritt and Vernon and supported the Lytton tour for residents and maintained a wellness support line.
- **Atmospheric River:** In November, a series of major storms dropped 100s of mms of rain, triggering catastrophic flooding and landslides impacting structures and major transportation routes, stranding hundreds of people on roads and isolating communities. Provincial State of Emergency was in place for 62 days, 277patients / residents evacuated from 5Interior Health sites, 100+flights coordinated to support movement of patients, staff, physicians, and supplies in the lower mainland; 85dialysis patients transported by ground and air over 13 days.

Mr. Manning thanked Mr. Lavery for his presentation and extended his appreciation for the extensive work to the team. The care and planning that takes to take care of people over trying circumstances is significant.

10.0 BOARD COMMITTEE REPORTS

10.1 Cultural Safety & Humility Committee

Ms. Sandra Martin Harris, in her capacity as Chair of the Cultural Safety & Humility Committee advised of five (5) items for information.

Matters for Information

General Service Plan Update

The Committee received an update on various activities related to the Service Plan, including Anti-Indigenous Racism Response Training (ARRT), Indigenous Youth Wellness Programs and the Indigenous Patient Navigators.

In Plain Sight Report Update

The Committee received a status report with respect to the recommendations in the In Plain Sight Report. An Indigenous Health Road Map is currently underway.

Chris Mazurkewich Report Action Plan Update

The Committee received a report highlighted the changes relating to the recommendations set out in the Chris Mazurkewich Report.

How Indigenous Health Will Support and Partner Alongside ELT Members

The Committee received a report on how Indigenous Health is building relationships and committing to partnering with programs and services to ensure culturally-safe and anti-racist health care environments and settings.

PHSA Indigenous Health Project Plan

The project team from Indigenous Health & Cultural Safety brought forward one (1) presentation to outline the path and plan of a vision and framework to ensure culturally safe health care experiences by Indigenous peoples across British Columbia, better health outcomes and informed care delivery by the PHSA health system.

10.2 Quality and Safety

Dr. Kerry Jang, in his capacity as Chair, Quality & Safety Committee, advised of one (1) item for Board approval.

Matters for Board Approval

Medical Staff

The Committee reviewed and approved the medical staff privileges reports and brings forward the following:

Motion

Upon motion, duly seconded, the following resolution was passed:

BE IT RESOLVED THAT, the Board of Directors of the Provincial Health Services Authority (“PHSA”) approves the following Medical Staff Privileges Reports, namely the:

- i. BC Cancer Medical Staff Privileging Reports, and
- ii. BC Children’s Hospital and Sunny Hill Child Health Centre and BC Women’s Hospital & Health Centre Medical Staff Privileging Reports

10.3 People and Governance Committee

Ms. Sharon Stromdahl, in her capacity as Chair of the People and Governance Committee advised of one (1) item for approval.

Matters for Board Approval

Policy Updates

The Committee carried out its scheduled review of Board Policies and Guidelines. The Committee brings forward the following:

Motion

Upon Motion, duly seconded, the following resolutions was passed:

BE IT RESOLVED THAT the Board approves the revisions to the following Board Governance Policies, in the form presented at the Committee meeting:

- i. Code of Ethics Policy; and
- ii. Standards of Business Conduct Policy

10.4 Research and Academic Development Committee

Dr. Ken Bassett, in his capacity as Chair, Research and Academic Development Committee, advised of two (2) items for information.

Matters for Information

Post COVID-19 Interdisciplinary Clinical Care Network

The Committee received a progress report on the Post COVID-19 Interdisciplinary Clinical Care Network from the Network's executive lead, and its clinical nurse specialist. The Network and its associated Post COVID-19 Recovery Clinics were designed to model a health learning system approach to care and treatment. Presentation highlighted learnings about the benefits and inherent challenges of designing programs that integrate research and care.

Oak Street Campus Research Institute EDI Activities

The Committee received a report on activities the three research institutes located on the Oak Street campus are jointly undertaking to advance equity, diversity and inclusivity. Presentation provided an overview of the recently formed steering committee and working group, goals they have established: guidelines for this work; needs assessment to establish baseline; organizing mentorship workshop and compiling available resources; and advancing inclusive research projects.

10.5 Audit Committee

Ms. Suki Gill, in her capacity as Chair of the Audit Committee advised of three (3) items for approval:

Matters for Board Approval

Safe Reporting Policy

Internal Audit has performed a review of the Safe Reporting Policy and has proposed changes to reflect updated responsibilities of management and provide further clarity on reporting to the Safe Reporting Office.

Motion

Upon Motion, duly seconded, the following resolution was passed:

BE IT RESOLVED THAT that the Board of Directors of the Provincial Health Services Authority ("PHSA") approves the revised Safe Reporting Policy.

Auditor Independence Policy

Management has performed a review of the Auditor Independence Policy and has proposed minor changes to reflect updated management titles.

Motion

Upon Motion, duly seconded, the following resolution was passed:

BE IT RESOLVED THAT that the Board of Directors of the Provincial Health Services Authority ("PHSA") approves the revised Auditor Independence Policy.

Audit Committee Terms of Reference

Management has performed a review of the Audit Committee Terms of Reference and has proposed various changes to provide greater clarity on the duties and responsibilities of the Audit Committee.

Motion

Upon Motion, duly seconded, the following resolution was passed:

BE IT RESOLVED THAT the PHSA Board of Directors approve the revised Audit Committee Terms of Reference.

10.6 Finance Committee

Mr. David Turchen, in his capacity as Chair of the Finance Committee advised of one (1) item for approval:

Matters for Board Approval

Finance and Operations Committee Terms of Reference

Management has performed a review of the Finance and Operations Committee Terms of Reference and has proposed various changes to expand and provide greater clarity on the duties and responsibilities of the Finance and Operations Committee.

Motion

Upon Motion, duly seconded, the following resolution was passed:

BE IT RESOLVED THAT that the Board approves the revised Finance and Operations Committee Terms of Reference.

11.0 NEXT MEETING

The next PHSA Board of Director's meeting is scheduled for Thursday, April 28, 2022.

12.0 TERMINATION

Meeting was adjourned at 10:15 AM.