

**MINUTES OF A PUBLIC MEETING (“MEETING”) OF THE
BOARD OF DIRECTORS (THE “BOARD”) OF THE
PROVINCIAL HEALTH SERVICES AUTHORITY (“PHSA”)
HELD ON THURSDAY, SEPTEMBER 19, 2024
AT 9:00 AM**

Directors:	Tim Manning, Chair Bill Chan Dianne Doyle Piotr Majkowski Gary Pooni	Sandra Martin Harris Joanne Gislason Gloria Ann Morgan Dr. Morgan Price	Julia Dillabough Richard Short Gary Caroline Donisa Bernardo
Management:	Dr. David Byres Joe Gallagher Scott MacNair Zulie Sachedina Natasha Prodan-Bhalla	Laurie Dawkins Shannon Malovec Christine Massey Dr. Kim Chi	Lexie Flatt Michael Lord Dr. Sean Virani Susan Wannamaker Donna Nordmann (recorder)
HAMAC Chair:	Dr. Eric Webber		
Guests:	Gina Ogilvie, Assistant Director, Women’s Health Research Institute & Canada Research Chair, Global Control of HPV- related Diseases and Cancer	Jason Wong, Chief Medical Officer & Deputy Provincial Health Officer	
Regrets:	Dr. Maureen O’Donnell		

1.0 CALL TO ORDER

Mr. Tim Manning, Board Chair, called the Meeting to order at 9:00 am. It was established that a quorum of the Board was present. Ms. Donna Nordmann was appointed recording secretary of the Meeting.

2.0 LAND ACKNOWLEDGEMENT

The Chair provided the land acknowledgement.

3.0 INDIGENOUS WELCOME

Tim introduced Wii Esdes, Sandra Harris who is the Chair of the Cultural Safety & Humility Committee to provide the Indigenous Welcome.

4.0 CHAIR ADDRESS TO THE PUBLIC

The Chair provided an address to the public.

Mr. Manning reported that the Get-Checked-Online team at BCCDC recently marked two milestones: They celebrated the 10-year anniversary of this important sexual health program, and they were recognized as the top global winner of the prestigious UNIVANTS of Healthcare Excellence Award. Mr. Manning congratulated the Get-Checked-Online-Team and conveyed the Board’s gratitude to the many talented staff and medial staff working across PHSA who are doing extraordinary work, every day.

Mr. Manning reminded everyone that on September 30th we would be marking the 4th National Day for Truth & Reconciliation and Orange Shirt Day, This is a day to honour Survivors of residential schools and those that did not make it home, their families, and communities, and to remember the

legacy of colonial history and how it continues to negatively impact Indigenous communities. Mr. Manning encouraged Indigenous staff across PHSA to take the time and space needed to honour themselves, their loved ones, and their ancestors. He thanked them for choosing to work for PHSA and help guide us forward in a good way.

5.0 QUESTIONS FROM THE PUBLIC

Mr. Manning acknowledged that there were no questions received in advance of today's meeting.

6.0 AGENDA APPROVAL AND CONFLICT OF INTEREST

6.1 The Chair requested the Directors to approve the September 19, 2024 agenda.

Motion:

Upon motion, duly seconded, the meeting agenda was approved as circulated.

6.2 The Chair requested the Directors to declare any conflict with the agenda items. No declarations came forward.

7.0 APPROVAL OF JUNE 20, 2024 PUBLIC BOARD OF DIRECTOR MEETING MINUTES

Motion:

Upon motion, duly seconded, the following resolution was approved:

BE IT RESOLVED THAT the minutes of the Public Board meeting held on June 20, 2024 be approved.

8.0 PRESENTATION:

Preparation for Process of Developing Vaccine Programs in BC

Gina Ogilvie and Jason Wong gave their presentation on the Process of Developing Vaccine Programs in BC and answered questions raised by the Board.

9.0 COMMITTEE REPORTS

9.1 Cultural Safety & Humility Committee

Sandra Harris, in her capacity as Chair of the Cultural Safety & Humility Committee advised of the deliberations of the committee and as a result of such deliberations there was one (1) item for approval and no (0) items for information:

Matters for Board Approval

i) **Board Indigenous-specific Anti-Racism Action Plan: Cultural Safety and Humility Committee Terms of Reference and Activity Planner**

Indigenous Health & Cultural Safety shared the annual review of the Terms of Reference and Activity Planner for the Cultural Safety & Humility Committee.

The committee approved the Cultural Safety and Humility Committee's Terms of Reference and Activity Planner.

Motions:

The PHSA Board of Directors approved the following:

- Cultural Safety and Humility Committee's Terms of Reference
- Cultural Safety and Humility Committee's Activity Planner

9.2 Quality and Safety

Dianne Doyle, in her capacity as Chair of the Quality & Safety Committee advised of the deliberations of the committee. As a result of such deliberations there were two (2) items for approval and no (0) items for information:

Matters for Board Approval

i) **Revisions of the Disclosure of Patient Safety Events Policy**

Revisions to the Disclosure of Patient Safety Events Policy have been completed to ensure the policy is consistent with the new Patient Safety Event Review Protocol. The definitions have been revised to align with the additional definitions in the Patient Safety Event Review Protocol related to Indigenous-specific Racism and Discrimination. Additions have been made to confirm the involvement of Indigenous Health for patient safety events involving Indigenous patients and families.

PHSA Risk Management and Indigenous Health have determined that further revisions are required to the Disclosure of Patient Safety Events Procedure so that a defined process is in place to effectively support the effective disclosure of patient safety events involving Indigenous-specific Racism and Discrimination. Risk Management will work in close collaboration with Indigenous Health to further revise the Disclosure of Patient Safety Events Procedure to align with and support the Indigenous-specific Racism and Discrimination Thee Eat Review Committee Process with completion by March 31, 2025.

Motions:

BE IT RESOLVED THAT the PHSA Board of Directors approval on the revisions to the Disclosure of Patient Safety Events Policy. Carried

ii) **Medical Staff Appointments**

The Committee received the Medical Staff privileging reports from the Local Medical Advisory Committees (“LMACs”) at BC Cancer, C&W, BCMHSUS and the Health Authority Medical Advisory Committee (“HAMAC”).

Motion:

The PHSA Board of Directors approved the following Medical Staff Privileges Reports:

- i. BC Cancer Medical Staff Privileging Reports; and
- ii. BC Centre for Disease Control Privileging Reports; and
- iii. BC Children’s Hospital and Sunny Hill Child Health Centre and BC Women’s Hospital & Health Centre Medical Staff Privileging Reports; and
- iv. BC Mental Health and Substance Use Services Privileging Reports; and
- v. Provincial Clinical Programs Privileging Reports

9.3 People and Governance Committee

Joanna Gislason, in her capacity as Chair of the People and Governance Committee advised of the deliberations of the committee and as a result of such deliberations there were two (2) items for approval and no (0) items for information.

Matters for Board Approval

i) **Proposed 2025 Board Meeting Dates**

The proposed 2025 Board Meeting Dates were approved with revisions discussed at the meeting.

Motion:

BE IT RESOLVED THAT the PHSA Board approval of the proposed dates for the 2025 Board meetings be approved. Carried

ii) **Policy Updates**

The Committee conducted reviews of annual policies and guidelines for the Board.

Motion:

The PHSA Board approved the following revised Board Governance Policies, in the form presented to the meeting:

- 9.1 Principles of Governance and Board Accountability
- 9.2 Board Committee Guidelines
- 9.3 Board Meetings Policy
- 9.4 Board Orientation and Ongoing Education Policy

9.4 Research and Academic Development Committee

Piotr Majkowski, in his capacity as Chair, Research and Academic Development Committee, advised of the deliberations of the committee and as a result of such deliberations there was one (1) item for approval and one (1) item for information:

Matters for Board Approval

i) **PHSA Research Misconduct Policy**

As part of its Activity Planner, the Research and Academic Development Committee reviews the PHSA Research Misconduct Policy on an annual basis.

In this review cycle, staff worked in consultation with the Indigenous Health and Policy Management teams to make the following key changes:

- Adding roles and responsibilities for Principal Investigators, Research Leaders and PHSA Leaders related to eradicating Indigenous-specific racism and discrimination in research misconduct inquiry and investigation processes
- Adding requirement that inquiries, investigations and conduct align with PHSA's Indigenous-specific Racism and Discrimination for PHSA Staff Policy
- Adding repercussions of research misconduct allegations brought in bad faith
- Refining Scope and Compliance sections to align with policy template language
- Reorganizing information to comply with PHSA's policy template

This review resulted in changes to the structure and language of the policy to align with updated PHSA templates, improved clarity on the exceptions to when this policy applies, as well as new specifications on roles and requirements. Throughout, language is included to strengthen PHSA's commitment to eradicate Indigenous-specific racism and strengthen Indigenous cultural safety and humility. The suggestion made at the Committee to strengthen the language dealing with plagiarism has been incorporated in the policy.

Motion:

BE IT RESOLVED THAT the PHSA Board of Directors approve the revised PHSA Research Misconduct Policy. Carried

Matters for Board Information

i) Opportunities and Obstacles to Successful Community Reintegration of Forensic Psychiatric Patients

The Committee received an excellent presentation from BC Mental Health and Substance Use Services Research Institute on the National Trajectory Project – Community (TNP-C), a pan-Canadian study examining opportunities and obstacles to successful reintegration of Canadian forensic psychiatric patients into community. Dr. Tonia Nicholls, Scientific Director for Forensic Psychiatric Services within BC Mental Health and Substance Use Services Research Institute, and BC Lead for the project presented findings from the TNP-C. The presentation highlighted the variances across provinces and what is known about supportive factors and care that make a difference towards both treatment of an individual found to be Not Criminally Responsible on Account of a Mental Disorder and the protection of the wider community. The preliminary study findings provide a foundation for further inquiries to improve larger systemic designs and individual care and services.

9.5 Audit Committee

Richard Short, in his capacity as Chair of the Audit Committee advised of the deliberations of the committee and as a result of such deliberations there was no (0) items for approval and one (1) item for information.

Matters for Board Information

i) Financial Information Act (FIA) Report Out

In accordance with the motion passed in October 2017, the Chair of the Audit Committee and the Chair of the Finance and Operations Committee have authority to review and approve the Statement of Financial Information Reports for PHSA on behalf of the Board. Accordingly, it is confirmed that the reports for PHSA for the fiscal year ended March 31, 2024, have been reviewed and approved on behalf of the Board. The reports have been submitted to the Ministry of Health.

9.6 Finance Committee

Bill Chan, in his capacity as Chair of the Finance Committee advised of the deliberations of the committee and as a result of such deliberations there were no (0) items for approval and no (0) items for information.

10.0 NEXT MEETING

The next PHSA Board of Director's meeting is scheduled for Thursday, November 20, 2024.

11.0 ADJOURNMENT

Meeting was adjourned at 10:15 AM.