

**MINUTES OF A PUBLIC MEETING (“MEETING”) OF THE  
BOARD OF DIRECTORS (THE “BOARD”) OF THE  
PROVINCIAL HEALTH SERVICES AUTHORITY (“PHSA”)  
HELD ON THURSDAY, APRIL 18, 2024  
AT 9:00 AM**

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<b>Directors:</b>	Tim Manning, Chair Bill Chan Dianne Doyle Piotr Majkowski	Sandra Martin Harris Joanne Gislason Gloria Ann Morgan Dr. Morgan Price	Julia Dillabough Richard Short Gary Pooni
<b>Regrets:</b>	Donisa Bernardo	Gary Caroline	
<b>Management:</b>	Dr. David Byres Joe Gallagher Scott MacNair Zulie Sachedina Natasha Prodan-Bhalla	Laurie Dawkins Shannon Malovec Dr. Jat Sandhu Dr. Kim Chi	Lexie Flatt Michael Lord Dr. Maureen O’Donnell Dr. Sean Virani Susan Wannamaker Donna Nordmann (recorder)
<b>HAMAC Chair:</b>	Dr. Eric Webber		
<b>Guests:</b>	Eleanor Lee Paul Vallely	Melissa Crump Jennifer Iten	Dr. Titus Wong
<b>Regrets:</b>	Kendra McPherson	Dr. Leanne Heppell	

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**1.0 CALL TO ORDER**

Mr. Tim Manning, Board Chair, called the Meeting to order at 9:00 am. It was established that a quorum of the Board was present. Ms. Donna Nordmann was appointed recording secretary of the Meeting.

**2.0 LAND ACKNOWLEDGEMENT**

The Chair provided the land acknowledgement.

**3.0 INDIGENOUS WELCOME**

Board Member Gloria Morgan commenced the meeting with an Indigenous Welcome.

**4.0 CHAIR ADDRESS TO THE PUBLIC**

The Chair provided an address to the public.

Mr. Manning reported that it was the end of viral respiratory season as announced by the Provincial Health Office along with the Ministry of Health. Continuous masking at health-care settings will not be required, however medical masks will still be available at entrances and entrance screening for respiratory symptoms enforcing screening for respiratory symptoms continuing masking will no longer be in effect.

The Chair reported that it was Organ Donation Awareness month across Canada, one of programs under this awareness is the BC Transplant Services. It is a time to raise awareness about the critical need for more donors and to encourage people to register their decision on organ donation and talk to their loved ones.

Mr. Manning reported that the a new Medical Leadership Program called BEACON medical leadership program has been launched and welcomed its first class earlier this month. The 2-year training program offers tailor-made curriculum designed specifically for medical leaders and

will help them succeed in their leadership roles within PHSA and develop leadership skills grounded in the Coast Salish teachings gifted to PHSA.

## 5.0 QUESTIONS FROM THE PUBLIC

Mr. Manning acknowledged that there were several questions received in advance of today's meeting, about infection control practices in healthcare settings following the recent update from the Provincial Health Officer and Ministry of Health that the respiratory season had ended and that continuous masking of healthcare workers and visitors in health care settings was no longer required at all times. The Chair addressed some of the key themes and responded with general information provided by the BC Centre for Disease Control and PHSA's infection preventions and control team, which work in consultation with the Office of the Provincial Health Officer. He directed that staff provide the questioners with written responses to their questions.

## 6.0 AGENDA APPROVAL AND CONFLICT OF INTEREST

6.1 The Chair requested the Directors to approve the April 18, 2024 agenda.

Motion:

**Upon motion, duly seconded,** the meeting agenda was approved as circulated.

6.2 The Chair requested the Directors to declare any conflict with the agenda items. No declarations came forward.

## 7.0 APPROVAL OF FEBRUARY 29, 2024 PUBLIC BOARD OF DIRECTOR MEETING MINUTES

Motion:

**Upon motion, duly seconded,** the following resolution was approved:

**BE IT RESOLVED THAT** the minutes of the Public Board meeting held on February 29, 2024 be approved.

## 8.0 PRESENTATION:

### **BC Cancer Redevelopment Projects**

E. Lee and S. MacNair gave an update on the BC Cancer Redevelopment projects and answered questions raised by the board.

## 9.0 COMMITTEE REPORTS

### **9.1 Cultural Safety & Humility Committee**

Sandra Martin Harris, in her capacity as Chair of the Cultural Safety & Humility Committee advised of the deliberations of the committee and as a result of such deliberations there are no (0) items for approval and five (5) items for information:

#### **Matters for Board Information**

##### **i) Protocols**

An Indigenous Health team member started the Committee by sharing the process for caring for the First Nations medicines that were present at Committee. This included:

- Receiving permission from the Elders of the land to harvest the medicine.
- Making sure she is strong in her heart and mind to collect the medicine in a good way.
- Taking medicines back to the land in a good way, either by releasing medicines into the water or burning them.

##### **ii) Indigenous-specific Racism and Discrimination Patient Events**

Indigenous Health, Quality and Safety, and Risk, along with BC Emergency Health Services, BC Children's Hospital and BC Women's Hospital and Health Centre, presented an update on

(1) processes to report and address Indigenous-specific racism and discrimination and (2) specific patient events.

The *In Plain Sight* report showed that complaints processes in the health care system do not work well for Indigenous peoples and that most complaints of racism and discrimination by Indigenous peoples are not meaningfully addressed. We acknowledge that Indigenous people accessing care through PHSA face racism and harm far too often.

Recommendation 5 of the *In Plain Sight* report is to “improve the patient complaint processes to address individual and systemic Indigenous-specific racism.” PHSA continues to be committed to developing and implementing complaint processes that expose and eradicate Indigenous-specific racism to support healing and repair with Indigenous patients and communities.

iii) **Health Standards Organization British Columbia Cultural Safety and Humility Standard Implementation**

Indigenous Health and Quality and Safety provided a progress update on the Standard that included reflections, work in progress and next steps.

The Standard includes eight sections such as governance, leadership, finance, people resources, care and service design, and research. PHSA is identifying where there is alignment with the Standard and where there are gaps and opportunities for change and improvements, such as ensuring the integration of a distinctions-based approach and alignment with the Declaration Act Action Plan.

iv) **Seasonal Planning**

Indigenous Health presented information on Seasonal Planning and Resets, which could inform the Board’s work to integrate Indigenous worldviews into its processes, in alignment with the changing of the Seasons. This includes spending time together to connect with each other and the land, and taking time to reflect and reset goals and actions.

v) **Program Area Action Plans**

Indigenous Health provided a progress update on the implementation of the 16 Program Action Plans. An Action Plan reporting process is being established and the Indigenous Health team sought suggestions from the Committee on what meaningful reporting could look like.

## 9.2 Quality and Safety

Dianne Doyle, in her capacity as Chair of the Quality & Safety Committee advised of the deliberations of the committee. As a result of such deliberations there was one (1) item for approval and no (0) items for information:

### Matters for Board Approval

i) **Medical Staff Appointments**

The Committee received the Medical Staff privileging reports from the Local Medical Advisory Committees (“LMACs”) at BC Cancer, C&W, BCMHSUS and the Health Authority Medical Advisory Committee (“HAMAC”).

Motion:

***Upon motion, duly seconded***, the following resolution was approved:

**BE IT RESOLVED THAT** the Quality and Safety Committee recommends to the PHSA Board of Directors the approval of the Medical Staff Privileges Reports, namely the:

- i. BC Cancer Medical Staff Privileging Reports; and
- ii. BC Centre for Disease Control Privileging Reports; and

- iii. BC Children’s Hospital and Sunny Hill Child Health Centre and BC Women’s Hospital & Health Centre Medical Staff Privileging Reports; and
- iv. BC Mental Health and Substance Use Services Privileging Reports

### 9.3 People and Governance Committee

Joanna Gislason, in her capacity as Chair of the People and Governance Committee advised of the deliberations of the committee and as a result of such deliberations there are two (2) items for approval and no (0) items for information.

#### Matters for Board Approval

##### i) Anti-Racism and Anti-Discrimination Policy and Playbook

The Committee conducted a review of the new Anti-Racism and Anti-Discrimination Policy and Playbook. Changes were discussed to the policy and playbook with acknowledgement of ongoing improvements.

Motion:

**Upon motion, duly seconded**, the following resolution was brought forward:

**BE IT RESOLVED THAT** the People & Governance Committee recommends to the PHSA Board to accept the review of the following PHSA Policy, in the form presented to the meeting:  
PHSA Anti-Racism and Anti-Discrimination Policy and Playbook

##### ii) Policy Updates

The Committee conducted the annual review of the President and CEO Evaluation Policy and CEO Evaluation Process.

Motion:

**Upon motion, duly seconded**, the following resolution was brought forward:

**BE IT RESOLVED THAT** the People & Governance Committee recommends to the PHSA Board to accept the review of the following Board Governance Policies, in the form presented to the meeting:

- 9.1 President and CEO Evaluation Policy
- 9.2 CEO Evaluation Process

### 9.4 Research and Academic Development Committee

Piotr Majkowski, in his capacity as Chair, Research and Academic Development Committee, advised of the deliberations of the committee and as a result of such deliberations there is one (1) item for approval and three (3) items for information:

#### Matters for Board Approval

##### 1) PHSA Research and Academic Development Committee Terms of Reference

As part of its Activity Planner, the Research and Academic Development Committee reviews its terms of reference annually. During last year’s review, the Committee indicated it would like PHSA to consider integrating the Coast Salish teachings into all Board committee terms of reference once finalized, and to consider adding more content related to academic development. A number of revisions have been made to reflect this direction. Additional revisions modernize language related to strategic themes and address annual review of the Research Conflict of Interest Committee Terms of Reference and membership annually.

Motion:

**Upon motion, duly seconded**, the following resolution was approved:

**BE IT RESOLVED THAT** the Research and Academic Development Committee recommends the PHSA Board of Directors approve the PHSA Research and Academic Development Committee Terms of Reference as amended.

## Matters for Board Information

### 1) BC Children’s Hospital Research Institute Strategic Plan

The Committee received an excellent presentation from Dr. Quynh Doan, Senior Executive Director for BC Children’s Hospital Research, on its new strategic plan. Dr. Doan presented key components of the Plan, including the renewed Vision, Mission, and Values, strategic research priorities, foundational priorities, and strategic enablers. The new plan aligns very strongly with the PHSA’s Vision, Purpose, Values and Teachings, as well as the PHSA’s enterprise-wide research strategic plan, the Research Roadmap.

### 2) Research Roadmap Project 6.2: Strengthen provincial research connections in mental health and substance use

The Committee received the project closeout report for the PHSA Research Roadmap Project 6.2. This project aimed to strengthen provincial research connections in mental health and substance use, a goal that was achieved through the BC Mental Health and Substance Use Services Research Institute’s annual research conference.

BCMHSUS Research Day 2023 was hosted on November 7, 2023, under the theme: “Making Connections: Strengthening Mental Health and Wellness through Research”. A total of 137 attendees registered for the event – 102 in-person and 35 virtually. Conference sessions and posters highlighted research conducted across BCMHSUS programs and populations, how research is responding to community needs, Indigenous approaches to research, and the importance of partnering with people with living and lived experiences.

### 3) Research Roadmap Project Roadmap Project 2.1: Research HR hiring approval processes to enable grant-funded regular positions

The Committee also received the project closeout report for the PHSA Research Roadmap Project 2.1. This project was focused on streamlining the research HR hiring approval processes to enable hiring research staff into grant-funded regular positions. Although research employees often take on permanent FT roles supporting PI-led research projects, because those projects are funded through grants, it has not been possible to hire these staff into regular positions, leading to recruitment and retention issues. With the support of HR and Finance, a process has been developed to enable hiring research employees into regular positions.

## 9.5 Audit Committee

Richard Short, in his capacity as Chair of the Audit Committee advised of the deliberations of the committee and as a result of such deliberations there are one (1) item for approval and no (0) items for information.

## Matters for Board Approval

### ii) Hospital Act Affidavit

PHSA is required to provide an annual compliance affidavit, sworn by a director, to attest that the society has met the requirement of s. 42.2(3) of the Hospital Act. Management provided an overview of the relevant section of the Act.

#### Motion:

**Upon motion, duly seconded**, the following resolution was approved:

**BE IT RESOLVED THAT** the Audit Committee recommend to the PHSA Board that Tim Manning, Chair of the Board of Directors, be authorized to swear the attached affidavit on behalf of PHSA.

### **9.6 Finance Committee**

Bill Chan, in his capacity as Chair of the Finance Committee advised of the deliberations of the committee and as a result of such deliberations there were no (0) items for approval and no (0) items for information.

### **10.0 NEXT MEETING**

The next PHSA Board of Director's meeting is scheduled for Thursday, June 20, 2024.

### **11.0 ADJOURNMENT**

Meeting was adjourned at 9:50 AM.