

**MINUTES OF A PUBLIC TELECONFERENCE MEETING (“MEETING”)
OF THE BOARD OF DIRECTORS (THE “BOARD”)
OF THE PROVINCIAL HEALTH SERVICES AUTHORITY (“PHSA”)
HELD ON THURSDAY, NOVEMBER 26, 2020
AT 9:15 A.M.**

In Attendance:

Directors:	Tim Manning, Chair Donisa Bernardo Robert Kiesman Sharon Stromdahl	Dr. Ken Bassett Suki Gill Chief Clarence Louie David Turchen	Lorianna Bennett Dr. Kerry Jang Gary Pooni
Regrets:	Sandra Martin Harris		
Management:	Benoit Morin Lexie Flatt Scott McNair Donna Wilson Cathy Prentice	Thomas Chan Michael Lord Dr. Maureen O'Donnell Susan Wannamaker	Jaci Edgeworth Kendra McPherson Ron Quirk

CALL TO ORDER

Mr. Tim Manning, Board Chair, called the Meeting to order at 9:15 a.m. It was established that a quorum of the Board was present. Ms. Cathy Prentice was appointed recording secretary of the Meeting.

The Chair requested the Directors to declare any conflict with the agenda items. No declarations came forward.

INDIGENOUS WELCOME

The Chair welcomed Elder Gerry Oleman to provide the Indigenous Welcome for the meeting. The Chair advised Elder Gerry is of St’át’imc descent from Shalalth, BC. Shalalth means “by the Lake”. Elder Gerry has worked in human service since 1976. In addition Elder Gerry works with Indigenous Health at PHSA primarily in Aboriginal Youth Wellness and the San’yas Training platform.

CHAIR ADDRESS TO THE PUBLIC

The Chair raised the second wave of COVID-19 and acknowledged staff and leaders for their commitment during this unprecedented time. Major efforts have been underway to deal with surgical backlogs and waitlists and significant reductions have been realized. The Chair acknowledged Ms. Susan Wannamaker, Executive Vice President, Clinical Services, for her leadership and efforts in reducing the surgical waitlist while continuing to deal with the pandemic. On behalf of the Board, the Chair expressed deep appreciation to all PHSA employees for their ongoing commitment and dedication in these challenging times.

The Chair advised Mr. Tom Chan, BCEHS and PHSA, Chief Operating Officer and Executive Vice President, will be retiring at the end of November after providing 17 years of service. On behalf of the Board, the Chair thanked for Mr. Chan’s for his years of service and wished him well in his future endeavours.

QUESTIONS FROM THE PUBLIC

No questions from the public were received.

AGENDA

It was **MOVED** and **SECONDED** that the Board of Directors approves the Meeting agenda as circulated.

1.0 APPROVAL OF THE MINUTES

Motion

It was **MOVED** and **SECONDED** that the Board approves the minutes of the public Board meeting held September 17, 2020.

2.0 BOARD COMMITTEE REPORTS

2.1 Quality & Access Committee

No report.

2.2 People & Governance

Mr. Robert Kiesman, Chair, People & Governance Committee advised of one item for information and one item for approval.

For information

Board of Directors Reference Manual Update

The Committee recommended deferral of the Board of Directors Manual review until completion of the Board Governance Refresh project.

For approval

Policy Updates

The Committee carried out its scheduled review of Board Guidelines and Policies. Changes to the Guidelines and Policies were explained in the accompanying briefing notes and discussed in Committee.

Motion

It was **MOVED** and **SECONDED** that the PHSA Board approves that following Board Guidelines and Polices, in the form presented in the Meeting materials, with certain changes discussed at the meeting:

Influenza Prevention Policy;
Board Meeting Guidelines;
Board Committee Guidelines;
Board Evaluation Policy;
Code of Conduct and Conflict of Interest Guidelines;
Board Record Retention Policy;
Long Term Board Renewal Plan; and
Board Orientation and Ongoing Education Program (previously known as Board Orientation and Ongoing Development).

2.3 Finance Committee

Mr. David Turchen, Chair, Finance Committee, advised of one item for approval.

Naming Request:

The Leon Judah Blackmore Foundation recently committed \$15,300,000 million to the lung cancer screening Program and in recognition of this historic gift, the BC Cancer Foundation proposes to name the BC Cancer Research Centre as the “L.J. Blackmore Cancer Research Centre”.

Motion

It was **MOVED** and **SECONDED** that the PHSA Board of Directors approves the Naming Application Request to name the BC Cancer Research Centre as the “L.J. Blackmore Cancer Research Centre” as presented.

2.4 Audit Committee

Ms. Suki Gill, Chair, Audit Committee, advised of one item for approval.

BC Cancer Reports on Federal Awards

PricewaterhouseCoopers (PwC) presented the FY2020 BC Cancer Reports on Federal Awards under Uniform Guidance and provided background to the Committee regarding the requirement for BC Cancer to have an A133 external audit. PwC identified one reportable finding for FY2020 related to documentation. The finding is not considered a material weakness or a significant deficiency.

The audit report will be finalized by PwC upon receipt of the Institute for Systems Biology (ISB) findings report, to be issued by Clark Nuber Certified Public Accountants in December 2020. The ISB report is required by PwC to confirm ISB's compliance with the US Federal Program requirements as a sub-recipient of BC Cancer.

Motion

It was **MOVED** and **SECONDED** that the PHSA Board of Directors approves the the BC Cancer Reports on Federal Awards in Accordance with the Program Specific Audit Option under Uniform Guidance for FY2020, subject to no further changes to this report by PricewaterhouseCoopers.

2.5 Research Committee

Ms. Sharon Stromdahl, Chair, Research Committee, advised of one item for information.

PHSA 2019/20 Research and Student Education Metrics Report

The Research Committee received PHSA's Annual Consolidated Metrics Report for Research and Student Education. Metrics in this year's annual report highlighted that PHSA is one of Canada's largest academic health science organizations, attracting \$146 million in research grants and providing specialized clinical teaching to more than 2,000 nursing, allied health and medical students. The Committee also received presentations from five researchers who described some of the compelling outcomes being achieved through research. These five presentations described:

1. Research that has informed changes to the provincial Air Quality Health Index and is now being considered for implementation at the federal level;
2. A book called "OCD is Not the Boss of Me" that provides practical techniques for clinicians and parents to help children and adolescents with obsessive compulsive disorder;
3. New evidence-based international guidelines that prescribe exercise activities specifically of benefit to cancer patients;
4. The first made-in Canada manufacturing of immunotherapy agents that are now being tested through a clinical trial to treat Canadian patients with a specific form of cancer; and,
5. Research that has shown, for the first time in a real-world setting, that children with peanut allergies can safely develop tolerance to peanuts through their gradual introduction.

These presentations illustrated just a few of the ways in which PHSA led research is making a difference for patients in BC and beyond.

3.0 BUSINESS ARISING

None identified.

4.0 CORRESPONDENCE

Correspondence was referenced for information.

5.0 NEXT MEETINGS

Thursday, February 18, 2021 Location/Format to be confirmed.

6.0 TERMINATION – the Meeting terminated at 9:40 a.m.