

**MINUTES OF A PUBLIC TELECONFERENCE MEETING (“MEETING”)
OF THE BOARD OF DIRECTORS (THE “BOARD”)
OF THE PROVINCIAL HEALTH SERVICES AUTHORITY (“PHSA”)
HELD ON THURSDAY, JUNE 25, 2020
AT 9:15 A.M.**

In Attendance:

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|--------------------|---|---|---|
| Directors: | Tim Manning, Chair Donisa Bernardo Dr. Kerry Jang Sharon Stromdahl | Dr. Ken Bassett Suki Gill Robert Kiesman David Turchen | Lorianna Bennett Sandra Martin Harris Gary Pooni |
| Regrets: | Chief Clarence Louie | | |
| Management: | Benoit Morin Lexie Flatt Ron Quirk Donna Wilson | Thomas Chan Kendra McPherson Catherine Syms Cathy Prentice, Recorder | Jaci Edgeworth Dr. Maureen O'Donnell Susan Wannamaker |

CALL TO ORDER

Mr. Tim Manning, Board Chair, called the Meeting to order at 9:15 a.m. It was established that a quorum of the Board was present. Ms. Cathy Prentice was appointed recording secretary of the Meeting.

ADDRESS TO THE PUBLIC

The Chair provided an address to the public.

QUESTIONS FROM THE PUBLIC

No questions from the public were received.

AGENDA

It was **MOVED** and **SECONDED** that the Board of Directors approves the Meeting agenda as circulated.

DECLARATION OF CONFLICT OF INTEREST

The Chair requested the Directors to declare any conflict of interest with the agenda items. No declarations came forward.

PUBLIC PRESENTATION

There was no public presentation.

1.0 APPROVAL OF THE MINUTES

Motion

It was **MOVED** and **SECONDED** that the Board approves the minutes of the public Board meeting held February 6, 2020.

2.0 BOARD COMMITTEE REPORTS

2.1 Quality & Access Committee

No report.

2.2 People & Governance

No report.

2.3 Finance Committee

Mr. David Turchen, Chair, Finance Committee, advised of two items for information.

Employee Expense Compliance Reviews

Management provided a summary of employee expense compliance reviews and the

results of recently completed audits conducted by Accounts Payable (AP) to ensure compliance with PHSA's Travel and Business Expense Policy. Overall, error rates for employee expense audits and corporate card audits performed throughout FY19/20 remains below 2%.

Bank Accounts and Bank Signing Authorities

Management provided an overview of PHSA's active bank accounts and bank signing authorities as part of the annual review and confirmed compliance with PHSA's banking policy.

2.4 Audit Committee

Ms. Suki Gill, Chair, Audit Committee, advised of one item for information and two items for approval.

For Information:

Internal Audit Annual Report

Internal Audit (IA) presented the 2019/20 Internal Audit Annual Report, which provides a summary and status of audit engagements, investigations (including Safe Reporting), consulting engagements, key performance indicators and departmental resourcing. This report serves as a formal closure to the year for IA activities.

For Approval

Integrated Risk Management Policy

The PHSA Integrated Risk Management (IRM) Policy, along with the associated procedures and tools, are intended to guide leaders and staff concerning expectations of PHSA to integrate IRM into strategic and operational planning in conjunction with the management and communication of risk throughout the organization. The Policy replaces the existing policy currently on record, which has not been formally reviewed since its inception in November 2015. The updated policy has been approved by the PHSA Senior Leadership Team and the Executive Leadership Team.

Motion

It was **MOVED** and **SECONDED** that the PHSA Board of Directors approves the updated Integrated Risk Management Policy.

Appointment of Auditors

PricewaterhouseCoopers (PwC) was appointed by the Board of Directors to serve a five-year term as the external auditor for PHSA and its consolidated entities (including BCEHS) for financial statement audits for fiscal years 2017/18 through 2021/22, subject to annual reappointment.

Motion

It was **MOVED** and **SECONDED** that the PHSA Board of Directors approves the reappointment of PricewaterhouseCoopers (PwC) to provide audit services to PHSA for the 2020/21 fiscal year.

2.5 Research Committee

Ms. Sharon Stromdahl, Chair, Research Committee, advised of two items for information.

Toward an End Game for COVID-19

Dr. David Patrick, Director of Research for the BC Centre for Disease Control (BCCDC), provided an overview of the contributions PHSA researchers are making in BC's strategic research response to COVID-19.

Dr. Patrick is Chair of the BC COVID-19 Strategic Research Advisory Committee which was established to serve as a bridge between the Provincial Health Officer, government decision-makers and the health research community. Dr. Patrick reviewed the role of the committee, which identifies priorities for COVID research in BC and provides strategic advice on COVID research to the government.

PHSA researchers are leading a variety of projects ranging from genomic evaluations to clinical research to leading the Canadian arm of a World Health Organization clinical trial involving more than 100 countries.

Health System Research in Action

Dr. Mel Krajden, Medical Director of the Public Health Laboratory and medical head of hepatitis at the BCCDC, presented to the Committee on the Public Health Laboratory's vital role in anticipating and responding to the pandemic. Dr. Krajden highlighted how real-time data is being analyzed and used to inform public policy. The role of genomics as a modern viral fingerprinting tool and how blood test detection will be used to assess what proportion of British Columbians have already been infected was also discussed.

These two presentations by BCCDC researchers provided insights into the critical contributions of PHSA researchers and the Public Health Laboratory to BC's pandemic response.

3.0 BUSINESS ARISING

None identified.

4.0 CORRESPONDENCE

Correspondence was referenced for information.

5.0 NEXT MEETINGS

Thursday, September 17, 2020 Location/Format to be confirmed.

6.0 TERMINATION – the Meeting terminated at 9:28 a.m.