

Guidelines for Unique Projects

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Background

Each unit is at different stages on the road to sustainability and carbon neutrality. Some units will work with basic green+ tools; other teams will complete the tools annually, have the support of the majority of unit staff regarding the basis tools and will want to take on new challenges.

Unique Green+ Projects

- Projects may be unit specific and if possible should tie into the Improve program and be broad enough to have wide applicability and environmental impact throughout PHSA
- It is vital that the entire organization be aware, share and celebrate unique projects
- The Green+Leaders Program Coordinator must know about and support the projects to reduce risk and exemplify the potential for expansion within the organization

The following guidelines must be followed when beginning a unique project please:

- Discuss your potential idea with the Green+Leaders Program Coordinator
- Recruit a small team of supporters if possible to share the load and cheer each other on
- Outline the bare bones of your project
- Do your research before embarking. Research and document best practices within and outside the organization
- Research the existing constraints within your unit and the units that you project will potentially affect through informal discussion
- Determine if you will need funding and brainstorm and investigate possible sources
- Do baseline of where things stand now
- Discuss your outcomes of the above with the Green+Leaders Program Coordinator and come up with a plan for a pilot. Estimate the financial savings and other benefits your project will generate
- Access funding if needed
- Run the pilot and document results including the financial savings you achieved and other benefits your project generated
- Discuss your outcomes of the above with the Green+Leaders Program Coordinator and decide on next steps